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### Home Forward Policy for Subsidy Standards and Subsidy Standard Exceptions

Home Forward determines the subsidy standard and voucher size based upon the guidelines below:

- The subsidy standard does not dictate the size of the unit the family must lease, nor does it determine who within a household will share a bedroom/sleeping room.
- Families may rent units larger than the voucher size if the unit meets the affordability and rent reasonableness test.
  1. Home Forward will assign one bedroom for a single head of household or for married or unmarried persons living together in a spousal relationship, and one bedroom for every two people thereafter, regardless of age or sex.
  2. The family must request any exception to the subsidy standards in writing. The request must explain the need for the exception to the family unit size and must include appropriate documentation to demonstrate how the extra bedroom is necessary for each family member needing the accommodation.
  3. Requests based on health-related reasons must be verified by a knowledgeable professional unless the disability and the disability-related request for accommodation is readily apparent or otherwise known.
  4. If a request is approved, the family's continued need for an additional bedroom must be re-verified at each triennial/biennial regular reexamination thereafter.

